

## Road Operations

### DESCRIPTION OF MAJOR SERVICES

The Transportation Division is responsible for the operation of the County Maintained Road System, including administration, planning, design, contract administration, traffic management, and maintenance of approximately 2,830 miles of roads.

The Road Operations program provides for road maintenance, the purchase of equipment and materials, a portion of the department's administrative and salary expenses, matching funds required for grant funding, as well as a number of capital improvement projects. This program is financed principally from revenues generated by the State Highway Users Tax. Additional funding sources include a small share of the state's sales tax, federal and state aid for specific road improvements, and reimbursements from other agencies for cooperative agreements projects.

On November 30, 2004, the Board of Supervisors approved a one-time allocation of \$1,495,000 from the County General Fund to assist in the funding of several deferred maintenance/infrastructure projects to be administered by the Public Works Department. These projects are as follows: Duncan Road paving and rail road crossing installation in the Phelan area, Wilson Ranch Road paving and rail road crossing installation in the Phelan area, San Martin Road paving and drainage in the Victorville area, standardization of traffic signals and directional signs in the Crestline area, and sidewalks for schools in the Fontana area. A separate fund has been established to distinctly track for the cost of these projects.

### BUDGET AND WORKLOAD HISTORY

	<b>Actual 2003-04</b>	<b>Budget 2004-05</b>	<b>Actual 2004-05</b>	<b>Budget 2005-06</b>
Appropriation	45,272,552	73,501,971	57,608,930	61,674,124
Departmental Revenue	39,846,444	59,938,842	40,044,246	65,193,983
Fund Balance		13,563,129		(3,519,859)
Budgeted Staffing		368.0		367.4

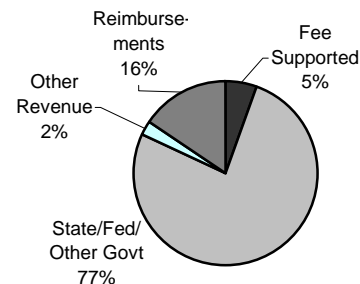
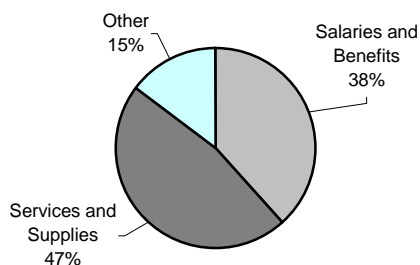
#### Workload Indicators

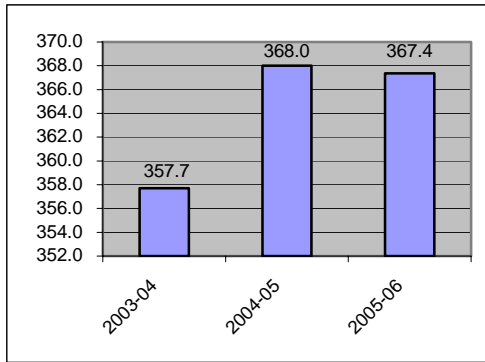
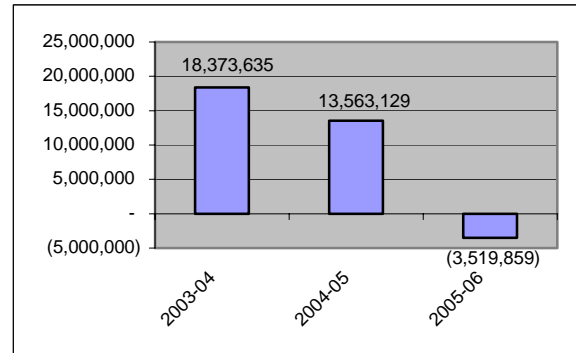
Maintained Road Miles	2,834	2,830	2,822	2,830
-----------------------	-------	-------	-------	-------

In accordance with Section 29009 of the State government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, expenditures in this fund are typically less than budget. The amount not spent in 2004-05 has been re-appropriated in the 2005-06 budget. Also, certain projects did not proceed as originally anticipated. These projects are now expected to commence in the upcoming fiscal year and have been appropriately included in the department's 2005-06 budget.

The sharp decrease in fund balance is mostly due to a \$12.5 million contract for construction of the Fort Irwin Road Rehabilitation project being awarded by the Board in June 2005. The department will receive federal reimbursement for the cost of this project beginning in 2005-06.

### 2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY      2005-06 BREAKDOWN BY FINANCING SOURCE



**2005-06 STAFFING TREND CHART****2005-06 FUND BALANCE TREND CHART**

**GROUP:** Public and Support Services  
**DEPARTMENT:** Public Works  
**FUND:** Road Ops Consolidated

**BUDGET UNIT:** SAA, SVF, SVJ, SVK, SVL, SVM  
**FUNCTION:** Public Ways/Facilities  
**ACTIVITY:** Public Ways

	2004-05 Actuals	2004-05 Final Budget	2005-06 Board Approved Base Budget	2005-06 Board Approved Changes to Base Budget	2005-06 Final Budget
<b>Appropriation</b>					
Salaries and Benefits	24,817,995	24,841,935	27,631,707	562,049	28,193,756
Services and Supplies	30,481,955	46,699,660	46,699,660	(12,060,163)	34,639,497
Central Computer	167,621	143,002	143,002	48,569	191,571
Other Charges	533,803	2,832,200	2,832,200	(361,000)	2,471,200
Land	-	250,000	250,000	-	250,000
Improvement to Structures	94,196	970,000	970,000	(482,000)	488,000
Equipment	317,656	713,200	713,200	6,300	719,500
Vehicles	3,514,825	3,982,000	3,982,000	(2,455,000)	1,527,000
L/P Equipment	880,312	800,000	800,000	160,000	960,000
Transfers	930,196	2,462,118	2,462,118	753,253	3,215,371
Total Exp Authority	61,738,559	83,694,115	86,483,887	(13,827,992)	72,655,895
Reimbursements	(4,129,629)	(11,292,144)	(11,292,144)	(789,627)	(12,081,771)
Total Appropriation	57,608,930	72,401,971	75,191,743	(14,617,619)	60,574,124
Operating Transfers Out	-	1,100,000	1,100,000	-	1,100,000
Total Requirements	57,608,930	73,501,971	76,291,743	(14,617,619)	61,674,124
<b>Departmental Revenue</b>					
Licenses & Permits	189,421	225,000	225,000	-	225,000
Use of Money and Prop	489,064	550,000	550,000	(145,000)	405,000
State, Fed or Gov't Aid	35,210,113	55,940,518	58,730,290	343,193	59,073,483
Current Services	974,794	1,801,824	1,801,824	2,167,176	3,969,000
Other Revenue	606,618	321,500	321,500	-	321,500
Other Financing Sources	892,556	-	-	100,000	100,000
Total Revenue	38,362,566	58,838,842	61,628,614	2,465,369	64,093,983
Operating Transfers In	1,681,680	1,100,000	1,100,000	-	1,100,000
Total Financing Sources	40,044,246	59,938,842	62,728,614	2,465,369	65,193,983
Fund Balance		13,563,129	13,563,129	(17,082,988)	(3,519,859)
Budgeted Staffing		368.0	370.0	(2.6)	367.4



DEPARTMENT: Public Works  
 FUND: Road Ops Consolidated  
 BUDGET UNIT: SAA, SVF, SVJ, SVK, SVL, SVM

## BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Salaries and Benefits/Budgeted Staffing Budgeted staffing is increasing by 7.0 for a total appropriations of \$433,606. The detail of this increase in staff is as follows: 2.0 Maintenance and Construction Supervisor II's needed for increased workload at the Apple Valley and 29 Palms road yards. 1.5 for the Victorville Land Development Office (1.0 Engineering Tech IV and 0.5 extra-help Engineering Technician V) in response to increased building permit activity. 1.0 Clerk II to assist road yard supervisors with clerical duties. 1.0 part time staff (0.5 Fiscal Clerk I and 0.5 Fiscal Clerk II) to assist with conversion of the Department's Job Cost System. 1.5 for the High Desert Corridor Project (1.0 contract Engineer and 0.5 Real Property Agent II) based on anticipated need for design and Right of Way purchases.  The above increases are more than offset by a 9.6 decrease in budgeted staff. This decrease, which represents a savings of \$635,170, is as follows: 1.0 Automated Systems Analyst II that has been reclassified and assigned to the Information Services Department in accordance with prior Board action. 5.0 Equipment Operator II contract positions, which are vacant, are being deleted since they are no longer needed for Bark Beetle operations. 1.0 vacant Land Use Technician I is also no longer needed and is therefore being defunded. 2.2 increase in the vacancy factor (1.1 Equipment Operator II and 1.1 Equipment Operator III) 0.4 decrease in budgeted staff resulting from reduced number of hours for the Engineering Technician III and Engineering Technician IV classifications.  In addition to the increases/decreases in budgeted staffing, the Department is proposing a reclassification of a Staff Analyst I position to a Staff Analyst II. The 2005-06 budget includes appropriations in the amount of \$3,646 for the additional cost of this reclassification. This reclassification will occur after adoption of the budget and completion of a classification study by the Human Resources Department.  Finally, appropriations have been increased by \$742,467 for the cost of employee step increases projected in the upcoming fiscal year.  <b>** Final Budget Adjustment - Mid Year Item</b> <b>Increase of \$17,500 resulting from the Board approved Clerical Classification Study</b>	(2.6)	562,049	-	562,049
2.	Services and Supplies Decrease primarily due to reduction of the \$12 million Fort Irwin Road Rehabilitation Project, which was encumbered in 2004/05. This decrease was partially offset by the following increases: San Bernardino Signal Synchronization Project (\$2.5 million), Old Waterman Canyon Culvert Repair (\$800,000) and Longview Drive retaining wall (\$185,000). The department also expects other increases for County-Wide Cost Allocation Plan (\$105,000), System Development Charges to implement a new imaging system (\$120,000) and equipment usage (\$700,000).  <b>** Final Budget Adjustment - Fund Balance</b> <b>Decrease of approximately \$4.7 million in services and supplies resulting from the actual fund balance being less than originally anticipated.</b>	-	(12,060,163)	-	(12,060,163)
3.	Central Computer Per estimates provided by the Information Services Department.	-	48,569	-	48,569
4.	Other Charges Decrease primarily due to the completion of a major portion of the Right of Way purchases for the San Bernardino Avenue Signal Synchronization Project in 2004-05.	-	(361,000)	-	(361,000)
5.	Structures and Improvements to Structures Decrease of total anticipated expenditures from FY 2004-05. The more significant expenditures planned for FY 2005-06 include \$195,000 for moving parts of the Department's Traffic and Contracts Divisions due to lack of space at the Wesley Break building, \$140,000 for a new office and cinder storage structure at the Blue Jay Yard, and \$63,000 for painting, building up grades and security systems at the Blue Jay, Big Bear, Trona, Needles, and Baldy Mesa Yards.	-	(482,000)	-	(482,000)
6.	Equipment Equipment purchases for 2005-06 are budgeted at a level consistent with the prior fiscal year.	-	6,300	-	6,300
7.	Vehicles The budget for vehicle purchases is being significantly reduced for 2005-06 due to the number of new and replacement vehicles purchased in 2004-05.	-	(2,455,000)	-	(2,455,000)
8.	Lease Purchase - Equipment As the lease/purchase of several pieces of heavy equipment progresses, principal increases and interest decreases each month resulting in an increase of principal over last year.	-	160,000	-	160,000
9.	Transfers Increase primarily due to transfer of \$800,000 to the Facilities Development Plans to contribute funds towards Railroad Crossing Projects at Duncan Road and Wilson Ranch Road, as well as a reimbursement to ISD in the amount \$103,000 for the cost of the Business Applications Manager assigned to Transportation. These increases are partially offset by the cessation of contributions of \$150,000 to Land Use Services for General Plan Update.	-	753,253	-	753,253
10.	Reimbursements Increase is primarily due to anticipated reimbursements for labor costs from Flood Control, Measure I Projects, Facilities Plan Projects and the CalTrans Study Team for the High Desert Corridor Project.	-	(789,627)	-	(789,627)
11.	Revenue from Use of Money and Property Reduction in interest earned based on less cash available.	-	-	(145,000)	145,000



## BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes		Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
12.	State, Federal, and Other Governmental Aid Increase of \$325,693 primarily the result of additional Highway User Tax revenues.	-	-	343,193	(343,193)
<b>** Final Budget Adjustment - Mid Year Item Increase of \$17,500 resulting from the Board approved Clerical Classification Study</b>					
13.	Current Services Increases in joint participation project reimbursements primarily from the Cities of Grand Terrace and Colton for the signal installation project at La Cadena at Barton Road, the City of Fontana and Union Pacific Rail Road for widening the road at Slover Avenue at Live Oak, and the County of Riverside for the rehabilitation of El Rivino Road.	-	-	2,167,176	(2,167,176)
14.	Other Financing Sources Increased proceeds from the sale of fixed assets is anticipated for 2005-06.	-	-	100,000	(100,000)
<b>Total</b>		<b>(2.6)</b>	<b>(14,617,619)</b>	<b>2,465,369</b>	<b>(17,082,988)</b>

\*\* Final Budget Adjustments were approved by the Board after the proposed budget was submitted.

